



Shangri-Paw, LLC
Doggie Daycare and Self-Service Dog Wash
104 E Veterans Memorial Blvd, Harker Heights, TX 76548

Application Checklist

Please include the information listed below when submitting a daycare and/or boarding application.

- Completed "Pet & Owner Information" form *(one for each dog)
- Read through & initialed "Policies & Procedures" form
- Initialed & signed "Shangri-Paw Client Agreement" form
- Paper proof of Rabies, DHLPP, Bordetella vaccines (or signed Bordetella Waiver)
- Scheduled Orientation Day



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PLEASE FILL
 OUT
 THOROUGHLY
 AND PRINT
 CLEARLY

Daycare Application

OWNER INFORMATION

Name/s _____

Address _____ City _____ State _____ Zip _____

Home Phone _____ Work Phone _____ ext _____

Cell Phone _____ Other phone (specify) _____

Email _____

How did you hear about Shangri-Paw? _____

How often do you plan to use daycare? _____
 (Minimum one day per week)

Has your dog ever been enrolled in daycare before? Yes No If yes, where? _____

What are your primary reasons for bringing your Dog to Daycare?

Loves To Play Travel Extensively Work Long Hours Dog needs a vacation Don't Like to Leave Alone All Day

What are your goals for bringing your dog to daycare? _____

EMERGENCY CONTACT INFO (local resident *other than* owners listed above)

Name _____ Relationship _____

Home Phone _____ Work Phone _____ Cell _____

AUTHORIZED GUARDIANS (to drop-off and pick-up dog)

Name _____ Relationship _____ Phone _____

Name _____ Relationship _____ Phone _____

Office Use Only	Initial	Initial	Initial
Date App. Recv'd _____	Vaccinations Complete _____	Initial Application COMPLETE _____	
Recv'd By: _____	Heartworm/Flea Prev. _____		
App Fee collected by _____		Successful Orientation Completed <input type="checkbox"/>	

PET INFORMATION

Name _____ Breed _____ Color _____

Age _____ Birthday _____ Sex M / F Spay/Neuter Y / N Microchip # _____

VETERINARIAN INFORMATION

Vet Clinic Name _____ Veterinarian Name _____

Phone _____

GENERAL INFORMATION

▪ How long have you had your pet? _____ Pet's age when acquired _____

▪ If you have not had them since puppyhood, what do you know of their prior history? _____

▪ How many people are there in your family?

Adult: _____ Male: _____ Female: _____ Children: Male: _____ Ages: _____ Female: _____ Ages: _____

▪ Are there any other animals in the household? (Species/ Breed/ Age) _____

▪ Is your pet housebroken? Yes No

▪ Has your dog ever socialized with a large group of dogs? (8 or more)? Yes No If yes, please describe:

▪ If your pet has ever attended Daycare or Boarding/Kenneling , please note any concerns based on your pet's previous experience/s: _____

▪ To your knowledge, has your pet ever been attacked by another dog or abused by other people? Yes No

If yes, please describe incident and effects: _____

▪ Has your dog ever bitten or attacked another dog or person? Yes No If yes, please describe the circumstances:

MEDICAL INFORMATION

- Has your pet had any of the following conditions within the past 30 days? (check all that apply)

Fleas Ear Mites Mange Type _____ Diarrhea Ringworm Parvovirus

Intestinal parasites (worms) Type _____ Blood in stool/urine Conjunctivitis

Other condition/s we should be informed of (i.e. seizures, heart/hip conditions, etc.): _____

-
- Annual Heartworm test? Yes No
 - Method of Heartworm prevention: _____ Frequency _____
 - Method of Flea prevention: _____ Frequency _____
 - Is your pet currently taking any medications (excluding heartworm & flea preventatives)? Yes No

If yes, please list what kinds and what they are for: _____

-
- Does your pet have any food or environmental allergies? Yes No To _____
 - Does your pet have any special needs or restrictions on activity we should be aware of? Yes No

If yes, please describe: _____

PERSONALITY AND BEHAVIOR

- Please check the boxes that best describe your dog **at HOME:**

Alloof/Independent Shy/Timid Laid Back Calmly Affectionate

Exuberant but Controlled Hyper/Excitable Dominant Aggressive

Comments: _____

- Please check the boxes that best describe your dog **when meeting NEW PEOPLE:**

Alloof/Independent Shy/Timid Laid Back Calmly Affectionate

Exuberant but Controlled Hyper/Excitable Dominant Aggressive

Comments: _____

- Please check the boxes that best describe your dog **when meeting OTHER DOGS:**

Alloof/Independent Shy/Timid Laid Back Calmly Affectionate

Exuberant but Controlled Hyper/Excitable Dominant Aggressive

Comments: _____

- Are there any particular types of dogs or people that your dog tends to dislike or fear? Yes No

If yes, please describe: _____

- Are there any particular circumstances or situations that your dog is frightened of? Yes No

If yes, please describe: _____

Describe how would you calm them in this situation: _____

- Does your pet have a tendency to (check all that apply):

Bark excessively Chew destructively Dig Cry/Howl when left alone Mouth people
 Eat stool Growl when playing Escape Chew on self Pull on leash Jump on people
 Chase squirrels/cats/etc Other _____

- Are you able to take food items away from your pet without him/her growling or snapping? Yes No
- Are you able to remove objects from your pet's mouth? Yes No
- Does your pet readily share toys, food, or water with other dogs? Yes No Not sure
- Do you use a crate? Yes No If yes, are they comfortable in the crate? Yes No
- Is your dog comfortable with having his/her collar used to lead? Yes No Not sure
- Has your dog ever climbed or jumped a fence? Yes No Not sure
- Is your dog comfortable with having his/her feet touched? Yes No Not sure
- Are there any other areas on your pet's body that are hypersensitive or that he/she does not like to have touched?
 Yes No If yes, please describe: _____
- Is there a special place your dog likes to be petted/rubbed/scratched? Yes No If so, where? _____

EDUCATION/TRAINING

- Please indicate the level of obedience training your pet has had:
 None Puppy Kindergarten Basic/Intro Intermediate
 Advanced/Canine Good Citizen Home Training Sport/Agility/Trials/Working
- What command/s does your dog know, and how well?

(Please fill in command if different)	Always	Usually	Needs Work
Sit			
Stay/Wait			
Down (Lay down)			
Come			
Heel			
Fetch			
Drop It (Leave it)			
Hand commands			
Go to the bathroom			
Play			
Other:			

Please note anything else you feel we should know about your pet to ensure his/her comfort and safety and the safety of our other guests and staff:



Shangri-Paw Daycare and Boarding

Policies and Procedures

PLEASE READ
THOROUGHLY
AND INITIAL
BOTTOM OF
EACH PAGE

Operational Hours

Mon-Fri 7:30am-6:00pm
Sat 9am-5pm
Sun Closed

Rates:

Daycare	Boarding
Daily Rate: \$17/day - \$12 for 2 nd dog	\$21/night (without daycare)
5-day Package: \$16/day (\$80 for 5 pre-paid visits)	\$12/night (in addition to daycare)
10-day Package: \$15/day (\$150 for 10 pre-paid visits)	
30-day package: \$12/day (\$360 for 30 pre-paid visits)	

The following policies and procedures apply to all clients utilizing Shangri-Paw Daycare and Boarding services and facilities, in order to best ensure the health and safety of all of our guests.

PICK-UP, DROP-OFF & LATE FEES

Daycare Drop-off: 7:30 am - 2:00 pm Monday-Friday
** Applies to enrolled pets **

Daycare Pick-up: Pets must be picked up from daycare NO LATER THAN 6:00 pm Monday – Friday or your pet(s) will be boarded until you pick them up. The full day’s fee still applies to pets picked up earlier in the day. Pets not picked up from daycare by 6:30 pm will be boarded overnight, and owners will be charged the regular overnight boarding fee**.

**** Late pick-ups without prior arrangements (just call us please!) will incur a \$1/minute penalty after 6pm.**

Boarding Drop-off: Monday-Friday: No later than 5:30 pm.
Saturday: No later than 4:30 pm

APPLICATION

New clients must submit a complete application packet and required medical records prior to attending Shangri-Paw Daycare or Boarding. The following requirements for acceptance apply for the health, safety, and comfort of your pet and other pets in the daycare program.

Spay/Neuter: Shangri-Paw advocates responsible pet ownership and the prevention of unwanted pets. In this spirit, we require that pets over the age of six months be spayed or neutered in order to participate in our daycare and boarding services.

Age: Pets must be through their puppy series of shots. Based on an initial interview, older pets may be asked to bring in a certificate of health or letter of clearance from a veterinarian prior to attending.

PLEASE INITIAL _____

Vaccinations: Pets must be vaccinated against Rabies, DHLPP and Bordetella. If your pet has never had a particular vaccination, vaccination must have been administered a minimum of 48 hours prior to attendance at Shangri-Paw. Documented proof of current vaccinations must be on file prior to attendance. (Rabies tag will not be an acceptable form of proof.) Pets that fall out-of-date with vaccinations after initial acceptance will not be allowed to attend further until brought up to date and documentation submitted.

Fleas & Heartworm: Pets must be on widely accepted flea prevention and heartworm prevention programs. If fleas or ticks are found on your pet upon his/her arrival or during his/her stay at Shangri-Paw, he/she will be given a flea bath at owner's expense. The fee for a flea bath in such a case is the base drop-off bath fee (by size) plus \$5 additional for the flea shampoo.

Overall Health: Pets who have been ill or injured within the past 30 days may be required to submit a certificate of health or letter of clearance from a veterinarian prior to attending. Additionally, pets exhibiting signs of distress, restricted movement, labored breathing, or other symptoms of concern may require veterinary clearance prior to attending.

Please do not bring your pet in if he/she is vomiting, has diarrhea, or is otherwise under the weather. After acceptance, please advise Shangri-Paw of any changes in your pet's health or medication, even if medications will not be administered at our facility.

Enrollment: All dogs must have a complete, up-to-date and approved enrollment form on file and owners must commit to one day/week minimum program participation. If this weekly commitment is not met, your dog may be required to under-go a reassessment and fees may apply. If your dog has been out of daycare for two months or more, re-assessment is required and fees will be applied.

Behavior: Pets must interact with people and other pets in a safe and non-threatening manner. Pets must be non-aggressive and not food or toy protective. While daycare is an excellent way to socialize your pet, it is not an appropriate place for aggressive or severely under-socialized animals. While all pets are screened upon applying for attendance at Shangri-Paw, it is impossible to determine an animal's potential reactions to innumerable situations that it may encounter in our care.

Shangri-Paw reserves the right to refuse or discontinue admittance to any animal we may feel is inappropriate for attendance at our facility. Further, at our discretion, Shangri-Paw may limit your pet's interaction with other animals and may in other ways limit your pet's activities while in our care if it is necessary to do so for the safety of your pet or other pets in our care. Owners will be notified of any such issues should they arise.

Orientation Day: Upon receipt of a complete application packet and required documents, all pets will attend a first-day orientation and screening period to assess suitability. There will be a fee of \$22 for this day. On this first visit, your pet will be temperament-tested and monitored for adjustment to the environment and interaction with staff and other animals. Successful adjustment during the orientation day will determine the final acceptance or denial of your application.

PAYMENT

Payment is due in full upon pickup for both daycare and boarding. We accept cash, checks, Visa, MasterCard, and Discover.

RESERVATIONS & CANCELLATION POLICY

Daycare: As space is limited, we recommend that you make a reservation at least 48 hours before requested play day. We do not take reservations for daycare more than 3 months in advance.

Boarding: Reservations for boarding should be made as far in advance as possible to secure a spot for you pet. Reservations can be made with little to no notice if space is available. During normal periods, we do not require deposits, and do not penalize for early pickup.

Peak Boarding Periods: During peak periods of the year, a deposit may be required to hold your reservation. If you make a deposit, you may cancel without penalty up to 10 days before the day of your pet's scheduled stay, and your deposit will be refunded. Cancellations made less than 10 days in advance will forfeit the deposit. If you cut your pet's stay short by picking him/her up early, you will still be charged for the full scheduled stay.

WHAT TO BRING

Daycare: We ask that daycare guests not bring anything with them from home -- just a Shangri-Paw-approved collar with tags and a leash. Your pet will be provided with soft bedding in their suite and community-use toys in the play areas.

Boarding: If bringing your pet's food from home, please bring enough for the length of your pet's stay, plus one extra feeding just in case. Dry kibble must be brought in resealable plastic containers or food storage bags, clearly labeled with your pet's first and last name. Non-disposable containers will be returned to you unwashed. Canned or pouched food must be clearly labeled with pet's first and last name on the container. If one feeding is less than a full can or pouch, an appropriately sized resealable food storage bag must be provided by owner. Please provide feeding instructions, including amount and feeding time (am, pm, or both). For those who wish for Shangri-Paw to provide food, there will be a fee of \$1 per cup with a minimum charge of \$1 per day. (There is no charge for feeding your pet his/her own food brought from home.)

Pets who are boarding with us are encouraged to bring one or two special toys for comfort. **(PLEASE DO NOT BRING RAWHIDE CHEWS.)** It must be clearly labeled with the pet's first and last name. If it is not possible to label the item directly, please bring it in a clearly labeled resealable food storage bag. This toy will be used in pet's private suite only.

Collars/Tags: All pets must be dropped off on leash with a snap or buckle-style collar (nylon or leather), their city registration tag (as required), rabies tag, and a tag with pet's name and phone number or address. No all-metal collars (choke, pinch, or chain collars) are allowed.

Medication: To the extent possible, please administer medications to your pets at home before or after their stay at Shangri-Paw. Pets who require the administration of medication for a non-communicable condition during their stay must notify Shangri-Paw in advance and must provide enough medication for the duration of stay, along with detailed administration instructions. Medication must be brought in original containers and further bagged together in a resealable food storage bag labeled with pet's first and last name. Shangri-Paw will not administer hypodermic injections.

EMERGENCY VET CARE

In the event your pet should need medical attention while in our care, he/she will be taken to Aztec Animal Hospital on FM 2410 or another nearby licensed veterinarian. Outside of regular business hours your pet may be taken to the After Hours Veterinary Services Clinic at 2501 South W. S. Young Drive in Killeen . Every effort will be made to notify you in such an occurrence. The cost of veterinary care will be your responsibility and must be paid in full upon pick-up of your pet.

Shangri-Paw Client Agreement

I request that my dog(s) be accepted into the Shangri-Paw Daycare and Boarding program offered by this facility (the "Facility"). In accepting my dog(s) into the program, I acknowledge that the Facility will be relying on my understanding and agreement with the provisions of this Agreement. I understand and agree that (read and initial each box below):

- _____ Every dog reacts differently and animals, by nature, are unpredictable and, therefore, present a certain level of risk. I acknowledge and understand that there are certain risks involved in participating in daycare or boarding and in owning, training, caring for, handling and being in the presence of dogs, including but not limited to injuries to people, property and animals resulting from dog fights, dog bites to humans or other dogs and the transmission of disease or parasites.
- _____ Dogs not familiar with the Facility may experience separation anxiety when apart from their human companions.
- _____ Dogs not regularly exposed to the level of activity at the Facility may feel the discomfort of sore muscles, sore joints and fatigue, and dogs not regularly exposed to outside activity or play on hard surfaces may experience sore paws, blisters, bruises or abrasions on the feet (Raw Paw).
- _____ Dogs not regularly socialized do not necessarily know how to behave politely with other dogs. These dogs are at higher risk of incidents including, but not limited to, bites, fights, fear aggression, object guarding, behavior problems, and/or acting out.
- _____ Dogs at play during the regular daycare get dirty. Dogs with longer hair can get matted from the level of activity at daycare. Baths and brush outs can be requested and scheduled. Excessively long toenails may cause injury. I will be notified if my dog's nails are too long. If, at my next visit, the nails have not been trimmed, the Facility will have them trimmed at my expense.
- _____ There are extra risks to my puppy of contracting disease or illness by entering the daycare or boarding program without being fully vaccinated.
- _____ Water is available at all times; however, my dog may still be thirsty after daycare. I will be aware of their water intake as excessive amounts may cause an upset stomach or other problems.
- _____ Dramatic changes in food and/or food quality may cause upset stomachs, diarrhea, and/or colitis.
- _____ Any behavior deemed dangerous or inappropriate by Facility personnel may result in dismissal of my dog(s) from the programs.
- _____ I must pay for all services at the time they are rendered. I understand any unpaid fees by me will be sent to collections, and I will be responsible for all collections and legal fees incurred by such actions taken.
- _____ In admitting my dog(s) into the Facility, the Facility has relied on my representation that my dog(s) is/are in good health, has/have not been ill with any communicable disease within the last 30 days and has/have not harmed or shown aggressive or threatening behavior towards any person or any other dog.
- _____ I understand that Facility staff give all pets involved in any type of incident a cursory examination; however, the Facility's staff are not trained veterinarians and will not be liable for the location, treatment or diagnosis of any injuries incurred on the Facility's premises. If my dog(s) is/are involved in an incident at the Facility, I will check my dog(s) further or seek treatment for my dog(s) by a licensed veterinarian at my discretion and cost.

Shangri-Paw Client Agreement (Continued)

____ Photographs, videotape or digital recordings are taken of the facility, dogs, customers and staff on a regular basis for, among other things, use in advertising by Shangri-Paw,LLC. I acknowledge that all such images (electronic, negatives and positives), together with prints and the copyrights therein, are the property of Shangri-Paw. I give Shangri-Paw and persons authorized by Shangri-Paw my consent, permission and authorization, without compensation to me, to use, reproduce and alter the images, in print or electronic format (including on the internet), either alone or in combination with other images, text and graphics. I waive my right to approve the finished photograph, advertising copy, print material or electronic files that may be used in conjunction with the images. I represent that I am at least 18 years of age and acknowledge that the rights granted in this paragraph are irrevocable, worldwide and perpetual, and are binding on my heirs, successors and assigns.

____ I grant the Facility and/or its agent's full power of decision concerning the care and well being of my dog(s). Should any medical emergency arise, it is agreed that the Facility or its selected agents can and will make any needed decision concerning medical treatment and choice of care giver, and I will be responsible for reimbursing all such costs to the Facility.

____ I hereby certify that I am the lawful owner of the pet referenced in this application. I further certify that I have read and understand the terms and conditions of this Daycare and Boarding Agreement as well as the Shangri-Paw Daycare and Boarding Policies and Procedures. I agree to abide by all policies and procedures and accept all the terms, conditions, and statements contained therein.

Signature: _____ Print Name: _____

Date: _____ Witness: _____